

PRIVACY POLICY

This policy applies to the work of the Phoenix Camping Club.

The policy sets out the requirement that The Phoenix Camping Club must gather personal data for personal membership purposes. The policy details how personal data will be gathered, stored and managed in line with data protection principles and the General Data Protection Regulations (GDPR). The policy is reviewed on an ongoing basis by the Phoenix Camping Club Committee members to ensure that the Phoenix Camping Club is compliant.

This policy should be read in tandem with the Phoenix Camping Club's Privacy Notice.

- a) processed lawfully, fairly and in a transparent manner in relation to individuals;
- b) collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
- c) adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed;
- d) accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay;
- e) processed in a manner that ensure appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss or destruction.

PRIVACY NOTICE

The Committee of the Phoenix Camping Club will seek to ensure that member's personal information is not used inappropriately. Appropriate use of information provided by members will include:

- Communicating with members about events and activities.
- Sending members issue of the Phoenix Camping Club newsletter by post or email as requested.
- Communicating with members about their membership and/or renewal of their membership of the Phoenix Camping Club.
- Communicating with members about specific issues associated with their membership of the Phoenix Camping Club.

- The Phoenix Camping Club has a responsibility to ensure personal member's information is kept up to date. Members will be asked to let Phoenix know if any of their personal information changes.
- The Committee is responsible for ensuring that The Phoenix Camping Club remains compliant with data protection requirements.